

The data controller shall, as from the date of this undertaking and for so long as similar standards are required by the Act or other successor legislation or from other data controllers in similar circumstances, ensure that personal data are processed in accordance with the Seventh Data Protection Principle in Schedule 1 Part 1 of the Act, and in particular that:

- (1) The data controller shall take all reasonable measures to ensure the physical security of personal data being processed in furtherance of the duties of the British Council, whether that data is physically in the possession of the data controller or an authorised data processor acting on behalf of the data controller;
- (2) Portable and mobile devices including laptops and other portable media used to store and transmit personal data, the loss of which could cause damage or distress to individuals, are encrypted using encryption software which meets the current standard or equivalent;
- (3) The data controller shall ensure that its policies on the transfer / sharing of personal data by means of a portable device are clear, comply with Government standards and that staff are adequately trained on how to fulfil their obligations under such policies;
- (4) The data controller shall implement such other security measures it deems appropriate to ensure that personal data is protected against unauthorised and unlawful process, accidental loss, destruction, and/or damage.

Dated... 7th April 2009

Signed..

Martin Davidson
Chief Executive
The British Council

Signed..

Mick Gorrill
Assistant Commissioner Regulatory Action Division
For and on behalf of the Information Commissioner.