



Information Commissioner's Office

DATA PROTECTION ACT 1998

SUPERVISORY POWERS OF THE INFORMATION COMMISSIONER

UNDERTAKING

Data Controller: Barclays Bank plc

Company Reg. No: 1026167

Head Office: 1 Churchill Place
London
E14 5HP

I John Varley, Group Chief Executive Officer of, Barclays Bank plc of 1 Churchill Place, London, E14 5HP on behalf of Barclays Bank plc hereby acknowledge the details set out below and undertake to comply with the terms of the following undertaking;

1. Barclays Bank plc is the data controller as defined in section 1(1) of the Data Protection Act 1998 ("the Act"), in respect of the processing of personal data carried on by Barclays bank and is referred to in this Undertaking as the "data controller". Section 4(4) of the Act provides that, subject to section 27(1) of the Act, it is the duty of a data controller to comply with the data protection principles in relation to all personal data in respect of which it is a data controller.
2. The Information Commissioner (ICO) has received a complaint regarding the processing of personal data by the data controller, and in particular that items of personal information were recovered from refuse bins outside the Park Gate and Bristol branches of the data controller.

This personal information consisted of a Barclaycard cut up into four pieces outside the Park Gate branch and 4 cut up debit/visa cards and a deposit envelope found outside the Bristol branch

3. The ICO has considered the data controller's compliance with the provisions of the Act in the light of this matter. The relevant provision of the Act is the Seventh Data Protection Principle. This Principle is set out at Part 1 of Schedule 1 to the Act. A copy of the Data Protection Principles is attached.



4. By a letter dated 28th November 2006, the data controller made representations to the ICO

Following consideration of those representations it has been agreed that, in consideration of the ICO not exercising his powers to serve an Enforcement Notice under section 40 of the Act, the data controller undertakes as follows:-

The data controller shall, as from the date of this undertaking and for so long as similar standards are required by the Act or other successor legislation from other data controllers in similar circumstances, ensure that personal data is processed in accordance with the Seventh Data Protection Principle in Schedule 1 Part 1 of the Act, and in particular will use its reasonable endeavours to ensure that,

- all data protection procedures are updated and strictly adhered to, so as to ensure the correct procedures are in place for the handling and disposal by the bank branches of confidential waste which consists of personal information,***
- adequate and relevant data protection training be given to employees who may have access to the bank branches' confidential waste,***
- arrangements with third parties and sub-contractors will require them to comply with the data controller's data protection procedures in place for the handling and disposal of confidential waste and ensure their staff are made aware of these procedures, and***
- the new process implemented for the disposal of plastic cards which will include the secure transport of such cards from branches to the company contractor's premises for secure destruction will be adhered to.***

Dated. 2 02. 07

Signed
For Barclays Bank plc

Signed
For the Information Commissioner